

1 Uzupełnij nazwy zawodów i połącz je z opisami 1-8.

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| a m _ c h _ _ _ c | j s _ l _ s _ r _ _ |
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- 1 I work in an office.
- 2 I wear white and help people stay healthy.
- 3 I travel a lot in my job.
- 4 I entertain and/or inform people.
- 5 My work helps people look good.
- 6 I work with children.
- 7 I get my hands dirty.
- 8 My job can be dangerous.

2 Uzupełnij rady słowami i zwrotami z ramki.

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 advertisements apply for CV candidate current
 qualifications fill in job centre job interview
 personal details employment work experience

HOW TO FIND A JOB?

- Before looking for a job, make sure you have an up-to-date ¹ _____. It should be easy to read and include your ² _____, your educational ³ _____ and your previous ⁴ _____.
- Visit your local ⁵ _____ to see what's available.
- Check out newspapers, journals and websites for suitable job ⁶ _____.
- When you find a job you want to ⁷ _____, write a letter or email explaining why you are interested in the job and why you think you are a good ⁸ _____.
- If you are in ⁹ _____, you could also mention why you want to leave your ¹⁰ _____ job.
- You should enclose a copy of your CV and you may need to ¹¹ _____ an application form.
- If all goes well, you'll receive a reply inviting you to go for a ¹² _____.

3 Zaznacz słowa, które w poprawny sposób uzupełniają poniższe zdania.

- 1 This is not a *part-time* / *full-time* job: it's only three hours a day.
- 2 We can offer you a *temporary* / *permanent* contract over the Christmas period.
- 3 The job at the burger restaurant only pays a *good salary* / *the minimum wage*.
- 4 Would you like to work *extra time* / *overtime* this weekend?
- 5 In this job you'll be responsible *of* / *for* looking after young children.
- 6 The *fringe benefits* / *odd jobs* include a company car and health insurance.
- 7 You should include your previous work *experience* / *story* in your CV.
- 8 She got good *qualifications* / *references* from her previous employer.

4 Uzupełnij opowiadanie, wpisując po jednym wyrazie w każdą lukę. Pierwsza litera każdego słowa została podana.

The rise and fall and rise of Cynthia Smith

When Cynthia left university, she found a well-¹ p _____ job in an investment bank. She worked very ² h _____ and never complained when her boss asked her to ³ w _____ overtime. In fact, she ⁴ d _____ her job so well that soon she was ⁵ p _____ to a more senior position. She got a pay ⁶ r _____ and a big ⁷ b _____ at the end of every year. Even though it was stressful and she had to work very long ⁸ h _____, Cynthia enjoyed her job and almost never took any ⁹ t _____ off. She got ¹⁰ o _____ well with her colleagues and felt she was really ¹¹ p _____ of a team. Unfortunately, the company ¹² w _____ bankrupt and Cynthia was made ¹³ r _____.

She started looking ¹⁴ f _____ another job, but because of the economic ¹⁵ c _____ there was high ¹⁶ u _____ and it wasn't easy to find work. Eventually, she ¹⁷ g _____ a job in a factory. The career ¹⁸ p _____ were non-existent and the ¹⁹ w _____ conditions were terrible (only £4 ²⁰ p _____ hour), but it was better than being ²¹ o _____ of work. One day all the workers went on ²² s _____ for higher wages. Their employer was furious: he ²³ f _____ everyone and closed the factory.

Cynthia was ²⁴ u _____ again. What could she do to earn a ²⁵ l _____ now? She decided it would be better to run her own ²⁶ b _____ than to work for someone else, so she became self-²⁷ e _____. Now, she works from home giving financial advice on the Internet. She doesn't ²⁸ e _____ as much as she did at the bank, but she's happy because now she can take a day ²⁹ o _____ work whenever she wants to. And she knows her employer will never ³⁰ g _____ her the sack.